World Class Conferencing
Automated Audio Conferencing - Overview

Everyday conferencing needs

World Class Automated Audio Conferencing is a convenient form of audio conference calling that provides you with the utmost in flexibility along with a wide array of useful features that are designed to enhance your communication with business professionals from across the world, at a moment's notice.

Meet on demand

World Class Conferencing puts this convenient state of the art service in your hands for use 24 hours a day, 365 days a year, with World Class Automated Audio Conferencing you eliminate the need to make a reservation for those day-to-day conference calls.

Easy to start, simple to use

Simply invite your participants to join your meeting at a designated time. Supply them with the toll free (Participants in US or Canada) or toll (International Participants) access number along with your room number. Upon the start of your conference, your participants will be placed on music hold. When you are ready to start your conference simply dial the toll free access number and enter your room number at the prompt followed by your Chairperson PIN. After receiving the prompt to enter your Cost Center Code you are now ready to start your conference. Easy to use enhanced features such as muting and roll calls are available for your use throughout your conference.

Starting an Audio Conference:
The chairperson and the participants dial the access # and enter the room # at the prompt. The chairperson is identified by entering * and a PIN followed by the # sign at the prompt. The chairperson enters 1 to start the conference.

Useful Chairperson Features:
- *0 Operator Assistance
- *1 Dial Out to a Participant
- *2 Begin Recording (*2 End Recording)
- *3 Deactivate Entry Tones
- *4 Private Roll Call
- *5 Mute All Participants (#5 Unmute)
- *6 Self Mute (#6 Unmute)
- *7 Lock Conference (#7 Unlock)
- *8 Allow Conference to Continue without the Chairperson (*8 Toggle Back)
- *9 Enable Cost Center Code
- *# Receive Participant Count

Remote Replay Access:
1-866-800-3850
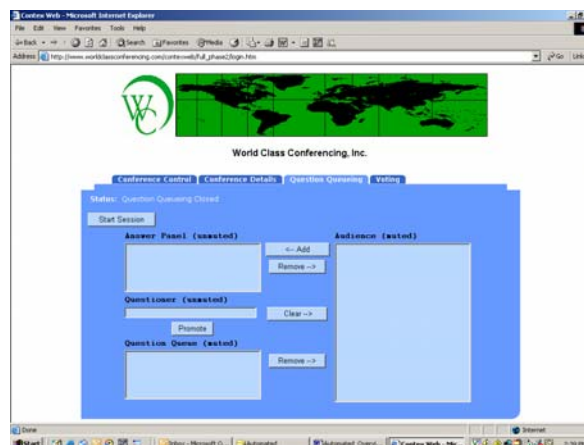
Technical Support:
Audio: 1-866-922-1163
Web: 1-866-922-1164
www.worldclassconferencing.com

You're in control

Manage your meetings and participants with simple function props through your phone or via the Internet with simple "point" and "click" commands. See your participants on screen as they connect. You also have the ability to impose additional security by restricting access to your call and can move participants to sub conference rooms individually or as a group.

Advanced moderator functions

- Full End User Control
- Provides Dial Out Control
- Integrated User Address Book
- Manage Q&A and Voting

Visit **www.worldclassconferencing.com** for more information or contact your local World Class Conferencing office.